

District Construction Engineers' Meeting
June 27, 2016
2:00 PM – 4:00 PM
Video Bridge 1 / CO Conference Room 479
Agenda

New/Recurring Business:

1) 2:00 PM – 2:03 PM Introductions and Agenda Overview

Roll call acknowledging those in attendance. An overview of the meeting agenda will be provided.

Summary Notes: Introductions were made recognizing those in attendance.

Attendees Present were:

D1 – Brian Blair, Brian Penny

D2 – Carrie Stanbridge

D3 – Ed Hudec, Ranae Sanders, Jimmy Miller, Jonathan Upfold, Heather Baril

D4 – Ben Burton, Kevin Micocci, Aaron Watt

D5 – Amy Scales, Jennifer Smith, John Tyler

D6 – Mario Cabrera

D7 – Bill Jones

TP – Pete Nissen

CO – David Sadler, Amy Tootle, Ashley Anderson, Alan Autry, Doug Martin, Quinton Tillman, Art Berger, Matt Childs, Larry Ritchie, Suzannah Ray

2) 2:40 PM – 2:40 PM CPR Issues (David Sadler/Amy Tootle)

SCO will facilitate a discussion of CPR issues which have arisen since the previous meetings. Districts may bring forward any CPR issues which need to be addresses.

Summary Notes: No CPR issues to discuss at this time.

3) 2:40 PM – 2:47 PM Specification Updates (David Sadler/Amy Tootle)

SCO will provide an overview of recent Specification changes. Districts may bring forward any proposed specification changes.

<http://www2.dot.state.fl.us/programmanagement/Development/IndustryReview.aspx>

Summary Notes: David highlighted the specifications below which are out for Industry Review.

4000402 Concrete Structures

9620903	Structural Steel and Miscellaneous Metal Items
975062	Structural Coating Materials
1020100	Maintenance of Traffic
9600202	Post Tensioning Components
1050807	Contractor Quality Control General Requirements
0071104RR	Legal Requirements and Responsibility to the Public – Operations within the Railroad Right of Way
0080903	Prosecution and Progress – Completion of Work by Department
92110100	Portland Cement Blended Concrete
3460202	Portland Cement

4) 2:47 PM – 2:49 PM CPAM Updates (David Sadler/Amy Tootle)

SCO will provide an overview of recent CPAM changes. Districts may bring forward any proposed specification changes. Implementation of any recently completed CPAM updates will be voted on by the group as applicable.

Summary Notes: Expect to see numerous updates for Chapter 11 Asphalt. DCEs were asked to continue to review and submit responses to CPAM revisions.

5) 3:10 PM – 3:13 PM Process Reviews – Lessons Learned (David Sadler/Amy Tootle)

SCO will present highlights of recently completed Process Reviews. Opportunities for improvements and best practices will be presented to the group.

Summary Notes: Amy notified the group that SCO will place all Process Reviews on the SharePoint site.

6) 2:22 PM – 2:33 PM e-Construction/Mobile Devices (Amy Tootle/Doug Martin)

SCO to provide an update on e-Construction and Mobile Devices.

Summary Notes: Doug gave an update on PSSP and the importance of how practices happen in the districts CPR group. When a new function occurs, the CPR team should vote and send to the systems group for analyzing Project Solve use. The intent is for the entire system to look the same when contractors use it.

Amy provided an update on mobile devices and she is preparing an application for additional funding. Districts were asked to please keep Amy in loop when purchasing devices so these aren't included in the bulk order.

7) 2:33 PM – 2:40 PM Transmittal of Plans/Specs for Central Office Let Projects (Alan Autry)

In conjunction with the implementation of e-Construction, beginning with the July 2016 Letting, District Construction Office staff will access all Plans and Specifications for Central Office Lettings from the Contracts Administration Office Sharepoint site. Central Office Contracts Administration Office will no longer be submitting these documents to Reprographics to print and mail Plans and Specifications to the District Construction Offices.

Summary Notes: Alan informed the group that effective with July 1, 2016, lettings, Contracts Administration will no longer be printing plans and mailing hard copies that are part of advertised projects. Final plans are put on the Contract Administration website. Plans will be linked from the SharePoint site. Doug noted retrieving plans and placing in PSSP is part of the setup. No one is using PEDS to transfer plans to final plans FTP site.

Action: SCO to check on the back up documentation to see if contractors are doing this.

8) 3:13 PM – 3:14 PM Contract Time Adjustments – Holiday, Special Events, and Weather (David Sadler)

Discuss the draft contract time adjustments memorandum.

Summary Notes: David discussed the weather temperature DCE memo. Rain events are too unpredictable so we will stay with temperatures which are more accurate.

9) 3:14 PM – 3:29 PM Consultant CEI Selections (Reference Document Attached) (Mario Cabrera/David Sadler)

Discussion of Consultant CEI staffing changes after selection for a project.

Summary Notes: Mario mentioned that every so often consultants/contractors pursue work and end up working for another company. SCO contacted Procurement regarding this issue. Procurement tracks qualifying CEI staff only. The system is flagged when the qualifying person submits with one company and leaves that company to work for another company that also submits. When this happens, the company is required to provide a person equal to or better than the qualifying person and requires Department approval.

Action: Mario will check with PSU if there is any specific guidance available for districts.

10) 2:03 PM – 2:22 PM Plan Notes (Amy Tootle/Ashley Anderson)

Plan Notes pertaining to:

1. Coordinating School Bus Routes during Pre-Con Meetings, instead of plan note as separate meetings?
 - a. Are the DCE's good with doing this?

Summary Notes: Ashley recommended conducting meetings at the pre-con so all parties are involved. An MSP should be used if this is how districts want to proceed. Districts were polled and the take away is not to add meetings to the pre-con.

2. Gopher Tortoises – How handled in each District (Plan note versus permit)
 - a. Are the Districts relocating tortoises or do the contractors do it per permit?

Summary Notes: Districts were polled to determine what others are doing around the state. District Environmental Management folks take care of gopher tortoise relocation in some districts, Construction handles in others, and separate contracts are also executed.

Ashley is working with production support regarding plan notes.

11) 3:29 PM – 3:33 PM Electronic Data Collector (Pete Nissen)

100% EDC (Electronic Data Collector) Projects.

- Is Radice supplying the EDCs?
- If Contractor supplying, are they required to get from Radice?

Summary Notes: David provided the jobs for the pilot mandatory projects. EDC load tests are validated to get the confidence level up. More to come on EDCs.

12) 3:33 PM – 3:37 PM Purchasing Material before Shop Drawing Approval (Pete Nissen)

Purchasing of upright material for sign structures before shop drawing approval.

- Has anyone had any claims from Contractors if material purchased in advance?
- This is petroleum pipe, anyone hearing any rumblings about availability issues?

Summary Notes: Pete discussed the purchase of materials before shop drawing approval. Districts were polled and none have had issues with this.

13) 3:37 PM – 3:50 PM Back Up Cameras on Trucks (Bill Jones)

At the routine innovator's task team discussion, the team discussed the attributes of mandating whether a back-up camera should be in the specifications or does the contractor self-regulate because of a concern of their safety rating/insurance? Brian Blanchard requested that the DCE's finalize our recommendation and send it to the innovator's team.

Summary Notes: Bill discussed the innovative idea of back up cameras on trucks as protective measures for employees. Districts were polled and some agreed while others believe the Department should rely on OSHA.

Action: SCO to bring this up at the work zone safety committee coalition meeting.

14) 2:50 PM – 3:10 PM ROWStar Lease Arrangement (Matt Childs)

Legal to discuss with the DCEs the ROWStar Lease arrangement with the Department and how for coordination purposes, the District Construction Office (DCE) may be contacted occasionally as new locations are submitted for leasing.

Summary Notes: Matt informed the group that Laurie Pizzo is acting as a contract manager to districts for site specific requests from ROWStar to lease telecommuting towers which in turn generates revenue for the Department. The sites will be sent with GPS coordinates. Districts were asked to complete a site review and determine if there are any major reasons why the site cannot be used. Matt will send a draft of the current lease and pertinent parts of the requested information. Districts were asked to contact Matt Childs at 850-414-4521 for specific questions. DCEs requested a more formalized process.

15) 3:50 PM – 3:58 PM Proposed Specification Updates (Bill Jones)

Discuss the latest proposed spec updates or thoughts for CEI to perform verification on increased use of Automated Machine Guidance and then the use of 3-D models for construction without having 2-D plans

Summary Notes: Bill questioned the use of automated machine guidance and 3-D models. David informed the group the Department is moving towards plan sets with 3-D models. Specifications have been drafted that allow for elimination of staking if the contractor is using AMG.

16) 3:58 PM – 4:05 PM Project Completion (Bill Jones)

Discuss the term "completion of the Project" in 4-3.2.1 as it applies to projects with float or have an accepted early completion schedule

actually engaged in the work; and will not include project supervisory personnel nor necessary on-site clerical staff, except when the additional or unforeseen work is a controlling work item and the performance of such controlling work item actually extends **completion of the project** due to no fault of the Contractor. Compensation for project supervisory personnel, but in no case higher than a Project Manager's position, shall only be for the pro-rata time such supervisory personnel spent on the contract. In no case shall an officer or director of the Company, nor those persons who own more than 1% of the Company, be considered as project supervisory personnel, direct labor or foremen hereunder.

Payment for burden shall be limited solely to the following:

Summary Notes: Early completion schedules were discussed.

17) 4:05 PM – 4:10 PM Paths/Trails Specifications (Bill Jones)

Discuss specifications utilized for shared use paths/trails.

Summary Notes: Bill discussed the use of separate paths in lieu of shared use paths.

Action: SCO to get with Rich Hewitt on this issue.

18) 4:10 PM – 4:12 PM FHWA Report of MOT findings (David Sadler)

Discuss FHWA Focused Inspection Report of MOT findings.

Summary Notes: The report showed a variety of issues were found throughout the state. David informed the group of the increased focus for MOT reviews this year.

WALK-ON ITEMS:

1) 4:12 PM – 4:21 PM – Over-Excavation of fill material on Design-Build Projects (Pete Nissen)

Pete to discuss over-excavation of fill material on Design-Build projects.

Summary Notes: The group discussed the use of fill material. The onsite dirt belongs to the Department and can be used on that project. If the dirt is excavated, it cannot be sold or used on another project.

Action: SCO will look into adding this language to the RFP boilerplate in the September updates.

2) **4:21 PM – 4:34 PM – DRB Determination of “Duly Preserved” Claims for Eligibility for DRB Hearings (David Sadler)**

David to discuss DRB determination.

Summary Notes: David shared the DRB determination with the group. As part of monthly meetings, the DRB will look the issues of whether a contractor is doing things timely and where they are in the contract. If there are any issues, the Department will dispute it. Further discussion on what represents proper notice.

Next DCE Meeting – July 25, 2016

Submit agenda items to Suzannah Ray by July 15, 2016.